



MEMBERSHIP APPLICATION FORM

Please complete this form and send to:
 Linda Brown, SECTA Treasurer,
 Fox Valley Cottages, Lanlawren, Looe, PL13 2PZ
 Tel: 01726-870115 Email: treasurer@secta.org.uk

Your own name(s)

Business name

Address

.....

Phone no: Mobile:

Email

Website

The above details will be entered on the website for members of the public to see. If you have an alternative address, phone/mobile number or email address for the SECTA administration and news service to contact you, please fill in the details below.

Address

.....

Phone no: Mobile:

Email

PLEASE COMPLETE WHERE APPLICABLE ON DOTTED LINES BELOW

All Members	Annual Membership Fee	£ 52 . 00
THEN ADD ... (please complete where appropriate)		
Hotels and guesthouses	No of rooms @ £4	£.....
Restaurants	Flat-rate fee £10	£.....
Self-catering	No. of cottages/apartments/statics @ £4	£.....
Camping / Touring Caravan Parks	Flat-rate fee £10	£.....
Attractions	Flat-rate fee £10	£.....
Suppliers of Goods and Services	No flat-rate fee £0	_____
SUB-TOTAL		£
Associate membership discount	SUBTRACT £24	- £.....
TOTAL ANNUAL FEE*		*£

**But maximum fee payable by any one member, £150.*

Pro-rata subscription for this year, ending 31 August \$ FEE ENCLOSED £

(Divide the Total Annual Fee by 12, then multiply the answer by the number of months between your date of joining and the end of August.)

Cheque payable to 'SECTA', please.

I agree to comply with all statutory obligations, and to abide by the Rules and Code of Practice of the South East Cornwall Tourism Association. (See www.secta.org.uk/pdf/Rules_and_Code_of_Conduct.pdf)

Signed.....Date.....

YOUR SECTA WEBSITE ENTRY

All 'front-line' members (ie everyone except Associates) will appear in the listings on the main SECTA website, www.secta.org.uk, which is seen by the general public.

(All members including Associates are normally listed in the SECTA Members website, www.secta.org.uk/members. But if you are an Associate who prefers not to have your details publicly available via the internet, please tick here)

You are entitled to add around 20 words of description to your main listing. You might like to include any QIT rating, and if you have a wi-fi hotspot to mention this.

Each listed business has a button for a pop-up box which includes a link to your own website*, 2 or 3 photographs/ images and up to 150 words of text.

Please email your text and photos to **Caroline Petherick, records@secta.org.uk**.

* Notes re weblink:

- If a link leads to a website in which accommodation is featured, **all** the accommodation must have passed an inspection, or be booked for one.
- We do not accept website links that forward enquiries on to another website that is not your own, e.g. a description of your property within a holiday cottage letting agency site. This is because we cannot be sure that all the accommodation is inspected on that site, and also it takes enquirers away from searching for accommodation on the SECTA site.
The lack of your own website may cause enquirers to wonder whether the rest of your business has up-to-date standards. If you do not yet have your own, we suggest you contact a suitable SECTA supplier member; a simple site need not be expensive.

SECTA PRINTED PROMOTIONAL MATERIAL

You are entitled to a description of 300 CHARACTERS (including spaces) {please note name, address, website, no. of units/rooms and secta website logos will be taken from the secta website, so need not be included in your text} and one photograph.

Please email your text and photos to **Keith Holder, vicechair@secta.org.uk**.

GREEN ACORN AND LATE AVAILABILITY

These schemes have been devised by SECTA to help members do more – and better, business! – and to make it easier for prospective clients to get the information they need to make a decision.

To find out more about these schemes, have a look at www.secta.org.uk/members.

FOR ALL ACCOMMODATION PROVIDERS

Inspection

Please note that as a condition of membership any member who provides accommodation as part or all of their business must have passed (or applied for) an inspection for each type of accommodation they offer (ie serviced and/or self-catering). Your inspection must either be under the QIT scheme carried out by an organisation such as the AA or South West Tourism – or, as a considerably more economical option, you may join the Quality in Cornwall (QIC) scheme (please ask for our explanatory leaflet if you have not already seen it).

*My B&B / guesthouse / hotel / cottage(s) / bungalow(s) / apartment(s) * has/have been inspected and approved:*
by QIT (SWT/CTB/ETB etc) , QIC or the AA on (date), and rated

(If you have both serviced and self-catering accommodation, please enter details about the serviced accommodation here, and give us the other details below)

*My cottage(s) / bungalow(s) / apartment(s) * has/have been inspected and approved:*
by QIT (SWT/CTB/ETB etc) , QIC or the AA on (date), and rated

(If you have both serviced and self-catering accommodation, please enter details about the serviced accommodation on the two lines above, and give us the other details below)

Or I have applied for, and am awaiting, inspection by QIT AA

Or I wish to apply for a QIC Inspection

*Please delete as appropriate.

PETS CHILDREN DISABLED

If you offer a special welcome to any of these special categories of visitors and you want to publicise this via an icon on the website, please tick to indicate. If your offering is restricted – eg 'children over 5 only', or 'dogs in some cottages only' – please be sure that this is clear in your pre-booking information.

BOOKERS

Some SECTA members offer a 10% discount to Bookers employees for mid- and low-season bookings. If you would like to do the same, please tick above.

Accommodation providers: please also let us know how many bed spaces you have – this helps enormously in the campaigning we do for our local tourism industry:

Total number of single beds
(a pair of twin beds counts as two singles)

Total number of double beds